

Revenue Summary Position -

Appendix A1

Month: December 2012	Year to date				Full Year					
	Director	Budget	Actual	Use of Reserves	Variance	Approved Budget	Forecast Outturn	Forecast Variance	Proposed use of Earmarked reserves	Forecast Variance after use of earmarked reserves.
	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000
Social Care Health and Housing	41,594	38,564	-38	-3,068	55,586	55,079	-507	-91	-598	
Children's Services	23,796	25,295	-224	1,275	32,544	35,576	3,032	-1,695	1,337	
Sustainable Communities	34,886	34,097	39	-749	47,712	47,433	-279	-444	-723	
Corporate Services	20,837	19,794	-453	-1,495	28,553	29,280	727	-834	-107	
Contingency and Reserves	-2,956	-3,214	0	-258	204	-49	-253	1,100	847	
Corporate Costs	10,698	10,101	0	-597	13,801	13,007	-793	0	-793	
Total (Excl Schools &HRA)	128,855	124,637	-676	-4,892	178,399	180,326	1,927	-1,964	-37	
Schools	-537	-535	0	2	547	1,189	642	-867	-225	
HRA	0	-209	0	-209	0	0	0	0	0	
Total	128,318	123,893	-676	-5,099	178,946	181,515	2,569	-2,831	-262	

Director	Cumulative to Date					Year							RAG	Report Para Reference
	Budget	Actual	Trfs from Reserves	Actuals after transfers to reserves	Variance	Approved Budget	Forecast Outturn	Forecast Variance	Proposed transfer to Earmarked reserves	Proposed use of Earmarked reserves	Forecast Variance after use of earmarked reserves.	Forecast % of Budget		
	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000		
CHIEF EXECUTIVE														
Chief Executive	270	224	0	224	-46	360	300	-60	0	0	-60	-17%	amber	
Director of Customer and Shared Services	-2	-3	0	-3	-1	-3	-3	0	0	0	0	0%	green	
AD Strategy and Performance	-2	0	0	0	3	-3	0	3	0	0	3	-105%	amber	
Partnership and Community Insight	0	0	0	0	0	0	0	0	0	0	0	0%	green	
TOTAL- CHIEF EXECUTIVE	266	221	0	221	-45	355	298	-57	0	0	-57	-16%	amber	32 & 33
PEOPLE AND ORGANISATION														
People & Organisation Leadership	139	170	-15	155	16	190	248	58	0	-58	0	0%	green	
Sub Total People & Org Leadership	139	170	-15	155	16	190	248	58	0	-58	0	0%	green	35 & 36
Communications														
Chief Communications Officer	91	81	0	81	-10	121	120	-1	0	0	-1	-1%	green	
News Central Magazine	38	22	0	22	-15	50	50	0	0	0	0	0%	green	
Internal Communications	118	117	0	117	-1	157	169	11	0	0	11	7%	amber	
External Communications	139	140	0	140	1	185	192	6	0	0	6	3%	amber	
Consultation	157	113	0	113	-44	210	191	-19	0	0	-19	-9%	green	
Sub Total Communications	543	474	0	474	-69	724	721	-3	0	0	-3	0%	green	37 & 38
Customer Services														
Customer Services	1,416	1,434	0	1,434	18	1,888	1,922	35	0	0	35	2%	amber	
Sub Total Customer Services	1,416	1,434	0	1,434	18	1,888	1,922	35	0	0	35	2%	amber	39 & 40
Policy and Strategy														
Corporate Policy	250	209	0	209	-41	333	312	-21	0	0	-21	-6%	green	
Sub Total Policy and Strategy	250	209	0	209	-41	333	312	-21	0	0	-21	-6%	green	41 to 43
Customer and Community Insight														
Community Insight and Risk	69	86	0	86	18	91	114	22	0	0	22	25%	red	
Sub Total Customer and Community Insight	69	86	0	86	18	91	114	22	0	0	22	25%	red	44 to 46
People														
HR Strategy	1,662	1,554	-6	1,548	-114	2,216	2,139	-77	0	-6	-83	-4%	green	
HR Operations	-39	98	-4	95	133	-52	110	162	0	-4	158	-305%	amber	
Recruitment & Development	203	96	0	96	-107	271	272	1	0	0	1	0%	green	
Sub Total People	1,826	1,747	-10	1,738	-88	2,435	2,521	86	0	-10	76	3%	amber	47 to 49
Legal and Democratic Services														
Legal Services	1,035	1,119	0	1,119	85	1,519	1,689	169	0	0	169	11%	red	

Director	Cumulative to Date					Year							RAG	Report Para Reference
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	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000		
Democratic Services	279	172	-25	147	-132	467	424	-43	0	-25	-68	-15%	amber	
Members' Costs	1,018	902	0	902	-116	1,357	1,260	-98	0	0	-98	-7%	green	
Committee Services	194	172	0	172	-21	258	235	-23	0	0	-23	-9%	green	
Registration and Coroner Service	221	126	0	126	-95	365	354	-11	0	0	-11	-3%	green	
Sub Total Legal and Democratic Services	2,746	2,491	-25	2,467	-279	3,968	3,962	-6	0	-25	-30	-1%	green	50 to 56
Programme and Performance														
Programme and Performance Operations	333	297	0	297	-36	444	409	-35	0	0	-35	-8%	green	
Programme and Performance Non-Operational	411	193	-93	100	-311	547	522	-26	0	-289	-315	-58%	amber	
Sub Total of Programme and Performance	744	489	-93	396	-347	991	931	-61	0	-289	-350	-35%	amber	57 to 59
E Procurement & Payments														
E Procurement & Payments	241	257	0	257	16	322	355	34	0	0	34	10%	red	
Sub Total E Procurement & Payments	241	257	0	257	16	322	355	34	0	0	34	10%	red	60 & 61
TOTAL- PEOPLE & ORGANISATION	7,973	7,358	-142	7,216	-757	10,942	11,087	145	0	-381	-237	-2%	green	
RESOURCES														
Resources Leadership	0	0	0	0	0	0	0	0	0	0	0	0%	green	
Sub Total ACE Resources	0	0	0	0	0	0	0	0	0	0	0	0%	green	
Finance														
Revenues & Benefits	724	707	0	707	-18	966	1,099	133	0	0	133	14%	red	
Chief Finance Officer	65	-5	0	-5	-71	87	23	-64	0	0	-64	-73%	amber	
Financial Control	726	865	0	865	139	1,382	1,604	222	0	0	222	16%	red	
Financial Performance & Support	887	1,061	-35	1,027	140	1,227	1,407	180	0	-35	145	12%	red	
Audit	614	482	0	482	-132	819	671	-147	0	0	-147	-18%	amber	
Sub Total Finance	3,016	3,110	-35	3,075	59	4,481	4,804	323	0	-35	289	6%	amber	63 to 69
Information Assets (IA)														
IA Operations	4,966	4,483	-207	4,276	-690	6,622	6,821	199	0	-350	-151	-2%	green	
Chief IA Officer	98	45	0	45	-53	130	130	0	0	1	1	1%	amber	
IA Strategy & Assurance	0	0	0	0	0	0	0	0	0	0	0	0%	green	
Sub Total IA	5,064	4,528	-207	4,321	-743	6,752	6,951	199	0	-349	-150	-2%	green	70 & 71
Assets														
Assets	1,026	918	-68	850	-177	1,368	1,404	35	0	-68	-33	-2%	green	

Director	Cumulative to Date					Year							RAG	Report Para Reference
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	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000		
Chief Assets Officer	51	141	0	141	90	68	209	141	0	0	141	209%	red	
Facilities and Maintenance	3,441	3,524	0	3,524	83	4,588	4,528	-60	0	0	-60	-1%	green	
Sub Total Assets	4,518	4,582	-68	4,514	-3	6,023	6,140	117	0	-68	49	1%	amber	72 to 75
TOTAL- RESOURCES	12,598	12,221	-310	11,911	-687	17,256	17,896	639	0	-452	188	1%	amber	
Corporate Costs														
Debt Management	8,775	7,887	0	7,887	-888	11,700	10,626	-1,074	0	0	-1,074	-9%	green	
Premature Retirement Costs	2,216	2,356	0	2,356	141	2,954	2,896	-58	0	0	-58	-2%	green	
Corporate HRA Recharges	-68	-68	0	-68	-0	-90	-90	0	0	0	0	0%	green	
Cross Cutting Efficiencies	-225	-74	0	-74	151	-763	-424	339	0	0	339	-44%	amber	
Sub Total Corporate Costs	10,698	10,101	0	10,101	-597	13,801	13,007	-793	0	0	-793	-6%	green	76 to 80
Contingency & Reserves *														
Contingency	-2,956	-3,214	0	-3,214	-258	204	-49	-253	1,100	0	847	415%	red	
Sub Total Contingency & Reserves	-2,956	-3,214	0	-3,214	-258	204	-49	-253	1,100	0	847	415%	red	81 to 84
Total	28,578	26,687	-452	26,235	-2,344	42,558	42,238	-320	1,100	-833	-53	0%	green	

Key:
 Forecast variance favourable up to 10%
 Forecast variance favourable greater than 10%
 Forecast variance adverse up to 10%
 Forecast variance adverse greater than 10%

green 
amber 
amber 
red 

Contingency and reserves*	FY Budget	Actual	Forecast	Reserves	Balance
New Homes Bonus	-2,650	-2,234	-2,903	0	-253
Adult Community Learning Grant	-1,291	-971	-1,291	0	0
Contribution to General Fund	1,400	0	1,400	0	0
Contingency & Additional Contribution to General Fund	1,995	-9	1,995	1,100	1,100
Contribution to Redundancy Reserve	750	0	750	0	0
	204	-3,214	-49	1,100	847

Reflecting additional risks and the one off nature of the CTax Freeze Grant and future funding reductions

Director	Qtr 3	Qtr 2	Change in Variance	COMMENTARY
	£000	£000	£000	
Chief Executive	-60	0	-60	Movement due to reduction to professional services forecast following review of requirements.
Director of Customer and Shared Services	0	0	0	
AD Strategy and Performance	3	0	3	
Partnership and Community Insight	0	0	0	
Sub Total Chief Executive	-57	0	-57	
People and Organisation				
People & Org Leadership	0	0	0	
Chief Communications Officer	-1	0	-1	Movement due to a £11k vacancy saving, also £10k savings due to lower than expected professional services costs.
News Central Magazine	0	0	0	
Internal Communications	11	0	11	
External Communications	6	1	6	
Consultation	-19	2	-21	
Sub Total Communications	-3	3	-5	
Customer Services	35	0	35	Movement due to increase cost of agency staff covering vacant posts.
Sub Total Customer Services	35	0	35	
Corporate Policy	-21	-19	-2	
Sub Total Policy and Strategy	-21	-19	-2	
Community Insight and Risk	22	18	4	
Sub Total Customer and Community Insight	22	18	4	
HR Strategy	-83	-65	-18	
HR Operations	158	147	12	
Recruitment and Development	1	0	1	
Sub Total People	76	82	-6	
Legal Services	169	189	-20	Movement of (20k) over the quarter is mainly due to a reduction in forecast for the Legal Services disbursements.
Democratic Services	-68	10	-79	Movement of (£79k) over the quarter is mainly due to, £23k reduction in superannuation forecast due to not all staff within the pension scheme, £17k reduction in postages due to less than expected costs. Additional income of £30k of which £17k relating to claiming money back from BBC & LBC for their share of Lord Lieutenant costs and the remaining £13k relating to claiming money back from various town/parish councils for the by-elections in Aug 2012.
Members' costs	-98	-118	21	Movement of £21k over the quarter is mainly due to increased costs for members subsistence (mainly IT and mobile costs).
Committee Services	-23	0	-23	Movement due to 2 staff temporarily working reduced hours.

Director	Qtr 3	Qtr 2	Change in Variance	COMMENTARY
	£000	£000	£000	
Registration and Coroner Service	-11	0	-11	
Sub Total Legal and Democratic Services	-30	82	-112	
Programme and Performance Operations	-35	-12	-23	Movement due to capitalisation of staff working on Customer First Project.
Programme and Performance Non- Operations	-315	-4	-311	Movement due to reduction in expected use of Invest to Save Budgets
Sub Total Programme and Performance	-350	-15	-335	
E Procurement & Payments	34	30	4	
Sub Total E Procurement & Payments	34	30	4	
Total, People & Organisation	-237	180	-417	
Resources				
Resources Leadership	0	0	0	
Revenues & Benefit	133	238	-105	Movement due to increased expected HB Subsidy received and additional one off DWP grant received.
Chief Finance Officer	-64	-64	0	
Financial Control	222	238	-16	
Financial Performance & Support	145	155	-11	
Audit	-147	-121	-26	Movement due to expected reduction in 2012/13 certification work carried out by Ernst & Young.
Sub Total Finance	289	446	-157	
IA Operations	-151	-98	-53	Movement due to review of support and maintenance contract commitments.
Chief IA Officer	1	0	1	
IA Systems (Strategy & Assurance)	0	0	0	
Sub Total Information Assets (IA)	-150	-98	-52	
Assets	-33	-70	37	Movement due to additional EC Harris costs for the assistance in management of the Capital Team.
Chief Assets Officer	141	64	77	Movement over the quarter due to increased consultancy costs for EC Harris in respect of the Transformation programme
Facilities and Maintenance	-60	7	-67	Movement due in main to a one off saving for electricity at Priory House
Sub Total Assets	49	2	47	
Total Resources	188	350	-163	
Debt Management	-1,074	-685	-389	Movement due to reduction in MRP reflecting less than budgeted capital spend in 2011/12, more than budgeted interest receivable and lower than budgeted interest payable.
Premature Retirement Costs	-58	-58	0	
Corporate HRA Recharges	0	0	0	

Movement between Qtr2 and Qtr3 forecast variance

Appendix A3

Director	Qtr 3	Qtr 2	Change in Variance	COMMENTARY
	£000	£000	£000	
Efficiencies	339	339	0	
Sub Total Corporate Costs	-793	-404	-389	
Contingency	847	-253	1,100	Contribution to earmarked reserve re impact of future expected funding cuts
Sub Total Contingency & Reserves	847	-253	1,100	
Total	-53	-127	74	

Earmarked Reserves - Month: December 2012

Description	Opening Balance 2012/13	Directorate Use of Reserves	Our Use of Other Directorates' Reserves	Other Directorate Use of Our Reserves	Release of Reserves	Proposed Transfer to Reserves	Proposed Closing Balance 2012/13
	£000's	£000's	£000's	£000's	£000's	£000's	£000's
Corporate Services Reserves							
Pan Public Sector Funding	86	-86					0
Customer First	68	-68					0
Passenger Transport Review	135	-135					0
ICT Stabilisation	450	-350					100
SAP Optimisation	150	-58					92
	889	-697	0	0	0	0	192
Corporate Reserves							
Redundancy/Restructure Reserve	3,329	-136		-231			2,962
Insurance reserve	4,221						4,221
Elections Fund	0						0
Funding reduction reserve	0					1,100	1,100
	7,550	-136	0	-231	0	1,100	8,283
GRAND TOTAL	8,439	-833	0	-231	0	1,100	8,475

CUSTOMER GROUP	Not Yet Due 1 to 14 Days		15 to 30 Days		31 to 60 Days		61 to 90 Days		91 to 365 days		1 year and over		Total Debt	
	£k	%	£k	%	£k	%	£k	%	£k	%	£k	%	£k	%
Schools	14	52%	7	28%	0	0%	1	4%	3	10%	2	6%	26	100%
Bedford Borough	0	0%	10	34%	0	0%	0	0%	8	26%	12	40%	29	100%
Bedfordshire PCT	14	71%	3	14%	0	0%	0	0%	0	0%	3	14%	20	100%
General debts	491	38%	376	29%	81	6%	25	2%	197	15%	135	10%	1,305	100%
TOTAL DEBT	518	38%	397	29%	81	6%	26	2%	207	15%	151	11%	1,380	100%

PREVIOUS MONTH	1,154	57%	382	19%	47	2%	63	3%	221	11%	148	7%	2,015	100%
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